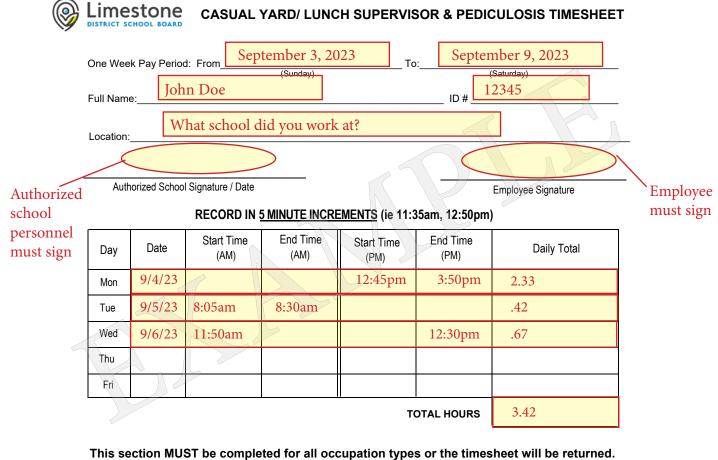
How to Fill out Yard/Lunch Supervisor & Pediculosis Timesheet



If employee is a certified ARE YOU A CERTIFIED TEACHER? NO YES(V teacher, they must include OCT # 234567 IF YES, MY ONTARIO COLLEGE OF TEACHER'S # IS: their OCT #

Minutes/Pay

10 minutes = 0.16615 minutes = 0.2520 minutes = 0.33325 minutes = 0.42 30 minutes = 0.50

5 minutes = 0.08

35 minutes = 0.58

40 minutes = 0.666

45 minutes = 0.75

50 minutes = 0.83

55 minutes = 0.916

NOTES:

- * All areas need to be complete before submitting to payroll. The timesheet will be sent back if it is incomplete. *
- * Casual Yard and Lunch employees will be paid 2 weeks in arrears. Please click here for the payroll schedule. *